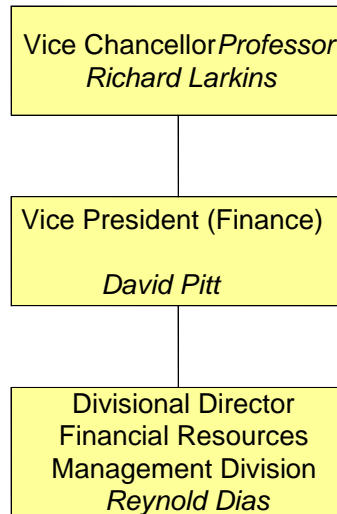


Financial Resources Management Division

Structure

The Financial Resources Management Division is located within the Vice President (Finance) portfolio. The Divisional Director Reynold Dias reports to David Pitt.



There are twenty-one staff in the division, which includes two casual IT staff and a Graduate Accountant who is on rotation for six months from another division. All staff are located at 710 Blackburn Road Clayton on the eastern border the Clayton campus.

The division's structure has changed a number of times over the years and the current structure has been operating since 2000. The division is frequently referred to by its acronym "FiRM".

The intent of the division is to *"provide Monash people with services, systems and advice to assist in: growing revenues, effectively managing resources and understanding the financial returns and contribution they make to the University."*

Core activities and services

The core areas of activity are:

- *Financial resources management*
- *Provision of management information and specialist advice*
- *Strategic planning support*

The division provides the following specific services:

- *Development of the budget for the entire university*
- *Assist in student load planning and monitoring*
- *Fees and pricing policy management and advice*
- *Travel management and liaison*
- *Fleet management*
- *Procurement services (incl. IT leasing management and hardware standards)*
- *International campus liaison*
- *Risk and insurance management*
- *Legal compliance for the Insurance Contracts Act and Customs Act*
- *Finance systems maintenance, reporting and monitoring*
- *Web services and reporting*
- *Activity Based Costing and costing tools development*
- *Executive reporting*